

AZMAN HASHIM INTERNATIONAL BUSINESS SCHOOL  
UNIVERSITI TEKNOLOGI MALAYSIA

**INDUSTRIAL TRAINING: FACULTY SUPERVISOR ASSESSMENT REPORT**

Name of Student	
Matric Number	
Name of Company	
Programme	SHAC – Bachelor of Accounting

Please use the scale below to evaluate the trainee's performance in the following areas:

1	2	3	4	5
Needs more training or education	Performing below expectations	Acceptable performance	Above average performance	Superior performance

1	Work Performance	1	2	3	4	5	Marks
	a. Knowledge on assigned work						
	b. Application of academic knowledge						
	c. Reliability in completing tasks within given timeframe						
	Total Marks						
2	Understanding of company	1	2	3	4	5	Marks
	a. Understanding on company organization structure						
	b. Understanding on roles and responsibility of each department or section.						
	c. Understanding on company's product or service						
	Total Marks						

<b>Grand Total Marks :</b>	<b>/30</b>
<b>FINAL MARKS: (Grand Total Marks / 30 X 20)</b>	<b>/20</b>

**Name of Faculty Supervisor :** \_\_\_\_\_

**Other comment :** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_