

AZMAN HASHIM INTERNATIONAL BUSINESS SCHOOL
UNIVERSITI TEKNOLOGI MALAYSIA

INDUSTRIAL TRAINING: FACULTY SUPERVISOR ASSESSMENT REPORT

Name of Student	
Matric Number	
Name of Company	
Programme	SHAC – Bachelor of Accounting

Please use the scale below to evaluate the trainee's performance in the following areas:

1	2	3	4	5
Needs more training or education	Performing below expectations	Acceptable performance	Above average performance	Superior performance

1	Work Performance	1	2	3	4	5	Marks
	a. Knowledge on assigned work						
	b. Application of academic knowledge						
	c. Reliability in completing tasks within given timeframe						
	Total Marks						
2	Understanding of company	1	2	3	4	5	Marks
	a. Understanding on company organization structure						
	b. Understanding on roles and responsibility of each department or section.						
	c. Understanding on company's product or service						
	Total Marks						

Grand Total Marks :	/30
FINAL MARKS: (Grand Total Marks / 30 X 20)	/20

Name of Faculty Supervisor : _____

Other comment : _____

Signature: _____

Date: _____