

**WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION
FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH STUDENTS (MIXED MODE)
FOR 2022/2023 ACADEMIC SESSION
UNIVERSITI TEKNOLOGI MALAYSIA**

| SEMESTER I | | | | | | |
|--|---|----------|------------|------------------------|----------------------|---|
| 16 OCTOBER 2022 – 16 MARCH 2023 (UTM JB) 17 OCTOBER 2022– 17 MARCH 2023 (UTM KL) | | | | | | |
| NO. | PROGRAMME | DURATION | WEEK | CAMPUS | | REMARKS |
| | | | | JOHOR BAHRU | KUALA LUMPUR | |
| 1. | Registration of Courses for Semester I, 2022/2023 Session (ONLINE) | 2 weeks | - | 2 – 16 Oct 2022 | | https://my.utm.my According to the Postgraduate Academic Regulations, students must register courses every semester within the specified dates. Those who fail to register without acceptable reasons will be terminated. |
| 2. | Semester I, 2022/2023 Session Lectures (Part 1) | 7 weeks | Week 1 – 7 | 16 Oct – 1 Dec 2022 | 17 Oct – 2 Dec 2022 | Deepavali 24 Oct 2022 |
| 3. | Application for Reduction and Exemption Tuition Fees | 8 weeks | Week 1 – 8 | 16 Oct – 8 Dec 2022 | 17 Oct – 9 Dec 2022 | |
| 4. | Deadline for Registration of Courses (ONLINE) | - | - | 16 Oct 2022 | | https://my.utm.my |
| 5. | Amendments of Course Registration (ONLINE) | 1 week | Week 1 | 17 – 23 Oct 2022 | | https://my.utm.my |
| 6. | Deadline of Amendments of Course Registration (ONLINE) | - | Week 2 | 23 Oct 2022 | | |
| 7. | Late Registration of Courses (WITH PENALTY) | 1 week | Week 2 | 25 – 31 Oct 2022 | | A penalty of RM100.00 for each course will be imposed for late registration/ amendments. |
| 8. | Deadline for Late Registration of Courses (WITH PENALTY) | - | Week 3 | 31 Oct 2022 5.00 pm | | |
| 9. | Amendments of Courses Registration (WITH PENALTY) | 1 week | Week 3 | 1 – 7 Nov 2022 | | |
| 10. | Deadline for Amendments of Courses Registration (WITH PENALTY) | - | Week 4 | 7 Nov 2022 5.00 pm | | |
| 11. | Course Withdrawal (TD) | 4 weeks | Week 6 – 9 | 20 Nov – 15 Dec 2022 | 21 Nov – 16 Dec 2022 | Course withdrawal after the Amendments of Course Registration period will not affect the fees for the semester. |

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| 12. | Faculty Check and Remind Students Who Did Not Register Any Courses | 5 weeks | Week 6 – 10 | 20 Nov – 22 Dec 2022 | 21 Nov – 23 Dec 2022 | Faculty will contact/email students who did not register any courses. Students who did not give any feedback to the faculty within this period can be terminated. |
| 13. | Application for Deferment or Withdrawal of Programme | 7 weeks | Week 6 – 12 | 20 Nov 2022 – 5 Jan 2023 | 21 Nov 2022 – 6 Jan 2023 | |
| 14. | Mid Semester Break, Semester I, 2022/2023 Session | 1 week | Week 8 | 4 – 8 Dec 2022 | 5 – 9 Dec 2022 | |
| 15. | Deadline for Application of Reduction and Exemption Tuition Fees | - | Week 8 | 8 Dec 2022 3.30 pm | 9 Dec 2022 5.00 pm | Applications will not be accepted after this date. |
| 16. | Deadline for Course Withdrawal (TD) | - | Week 9 | 15 Dec 2022 3.30 pm | 16 Dec 2022 5.00 pm | Applications for course withdrawal will not be accepted after this date. A penalty of RM100.00 for each course will be imposed for TD. |
| 17. | Continuation of Semester I, 2022/2023 Session Lectures (Part 2) | 7 weeks | Week 9 – 15 | 11 Dec 2022 – 26 Jan 2023 | 12 Dec 2022 – 27 Jan 2023 | Christmas 25 Dec 2022 New Year (KL Only) 1 Jan 2023 Chinese New Year 22 - 23 Jan 2023 |
| 18. | Deadline for Application for Deferment or Withdrawal of Programme | - | Week 12 | 5 Jan 2023 3.30 pm | 6 Jan 2023 5.00 pm | |
| 19. | AMD Issues Termination Letter to Students Who Did Not Register Any Courses | 1 week | Week 16 | 26 – 29 Jan 2023 | | |

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| 20. | Revision Week | 1 week | Week 16 | 29 Jan – 2 Feb 2023 | 30 Jan – 3 Feb 2023 | Federal Territory Day (KL Only) 1 Feb 2023 Thaipusam 4 Feb 2023 |
| 21. | Final Examination for Semester I, 2022/2023 Session | 3 weeks | Week 17 - 19 | 5 - 23 Feb 2023 | 6 - 24 Feb 2023 | |
| 22. | Final Break Semester I, 2022/2023 Session | 3 weeks | Week 20 – 22 | 26 Feb – 16 Mar 2023 | 27 Feb - 17 Mar 2023 | |
| 23. | Final date for submission of dissertation | - | - | 16 Mar 2023 | | |
| 24. | Registration of Courses for Semester II, 2022/2023 Session (ONLINE) | 2 weeks | - | TBC | | https://my.utm.my |