

**UNIVERSITI TEKNOLOGI MALAYSIA**  
**Work Schedule for Course Registration, Confirmation for Award of Degree and Examination**  
**Semester II, 2022/2023**

**STUDENT  
REFERENCE**

NO.	ACTIVITY	TIME FRAME/TIME	WEEK	DATE		NOTES	Unit Responsible
				JOHOR BAHRU CAMPUS	KUALA LUMPUR CAMPUS		
1	Lectures Semester II (Part 1)	5 weeks	1 - 5	19 March - 20 April 2023	20 March - 21 April 2023	23 March 2023- Sultan Johor's Birthday & First of Ramadhan (JB Only)  8 April 2023 - Nuzul Quran (KL only)	Faculty
2	Amendments to course registration by students.	2 weeks	1 - 2	19 - 30 March 2023	20 - 31 March 2023		Faculty
3	<b>Amendments to course registration (with penalty)</b> by students.	5 days	3	2 - 6 April 2023	3 - 7 April 2023		Faculty
<i>Late registration or amendmets to course registration will not be accepted except for valid reasons accepted by the Faculty. A penalty of RM100.00 for each course will be imposed for amendmets/course registration after the deadline.</i>							
4	Submission of <b>Confirmation for Award of Degree</b> by students in their final semester.	Start from 2nd Week of Semester II, 2022/2023	2 - 12	26 March - 8 June 2023	27 March - 9 June 2023		Faculty
5	<b>Course Withdrawal</b> by students.	6 weeks	3 - 8	2 April - 11 May 2023	3 April - 12 May 2023		Faculty
6	Mid-Semester Break Session 2022/2023.	1 weeks	6	23 - 27 April 2023	24 - 28 April 2023	22 & 23 April 2023 - Eidul Fitr (Sat & Sun)  24 April 2023 - Eidul Fitr (KL only)	
7	Lectures Semester II (Part 2)	9 weeks	7-15	30 April - 29 June 2023	2 May - 30 June 2023	1 May 2023 - Labour Day 4 May 2023 - Wesak Day 30-31 May 2023 - Harvest Festival (Sabah only) 1 & 2 June 2023 - Gawai Dayak (Sarawak only) 5 June 2023- Agong's Birthday 29 June 2023 - Eid Adha	Faculty

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8	Faculties update records on Course Withdrawal in AIMS.	2 days	9	14 - 15 May 2023	15 - 16 May 2023		Faculty
9	Students are needed to print out Course Registrations Slip for Examination purposes.		10 - 12	21 May - 8 June 2023	22 May - 9 June 2023		Faculty
10	<b>Closing date and time for students in their final semester to submit Confirmation for Award of Degree.</b>	30 days before commencement of final examinations	12	8 June 2023	9 June 2023		Faculty
11	Examination Schedule released.		12	8 June 2023	9 June 2023	4 weeks before beginning of final semester examination (subject to changes by the faculties)	Faculty
12	Submission of <b>Confirmation Form for Award of Degree (with penalty)</b> by students in their final semester to the Faculty Academic Office.	2 weeks	13 - 14	11 - 22 June 2023	12 - 23 June 2023		Faculty
<i>Confirmation Forms received two weeks after the closing date will be subjected to a penalty of RM50.00.  (Confirmation for Award of Diploma/ Degree will not be entertained after the closing date. Confirmation could be submitted in the following semester).</i>							
13	The date of the restriction process due to debt by the Bursary	3 days before Registration Courses	13	15 June 2023	15 June 2023		Bursary
14	Courses Registration For Semester I Session 2023/2024	2 weeks	14 - 15	18 - 29 June 2023	19 - 30 June 2023	29 June - Eidul Adha	Faculty / AMD
15	Study Week	1 weeks	16	2 - 6 July 2023	3 - 7 July 2023		
16	Final Examinations Semester II, Session 2022/2023	3 weeks	17 - 19	10 - 27 July 2023		19 July 2023 - Awal Muharram	Faculty
17	Time period for students to appeal against examination results for a course	20 days	17 - 20	10 - 2 August 2023			Faculty
18	Final Break for Semester II, Session 2022/2023	10 weeks	20 - 29	30 July - 5 October 2023	31 July - 6 October 2023		
19	Announcement of examination result by faculty and printing examination result slips		22	18 August 2023		<a href="http://my.utm.my/">http://my.utm.my/</a>	Faculty

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20	Special Examination Semester II, 2022/2023	2 weeks after result of examination for semester II, 2022/2023	23 - 24	20 - 30 August 2023	21 August - 1 September 2020	31 August 2023 - National Day	Faculty
21	Special Examination results are announced by the faculty.		27	21 September 2023		<a href="http://my.utm.my/">http://my.utm.my/</a>	Faculty
22	<b>Lectures Semester I, 2023/2024</b>			8 October 2023	9 October 2023		

**Note:** 1) AMD  
2) JKTS

-Academic Management Division  
-Senate Standing Committee on Examinations/Examination Results

Updated : February 2023

Academic Management & Convocation Section  
Academic Management Division  
Department of the Registrar, UTM