FM MEET UP

UTM
UNIVERSITI TEKNOLOGI MALAYSIA

UNDERGRADUATE STUDENT BRIEFING

DR NOR ZAFIR MD SALLEH

DEPUTY DEAN ACADEMIC AND STUDENT AFFAIRS

Innovating Solutions

Congratulations

& Welcome

All New Students

to Faculty of Management

Universiti Teknologi Malaysia
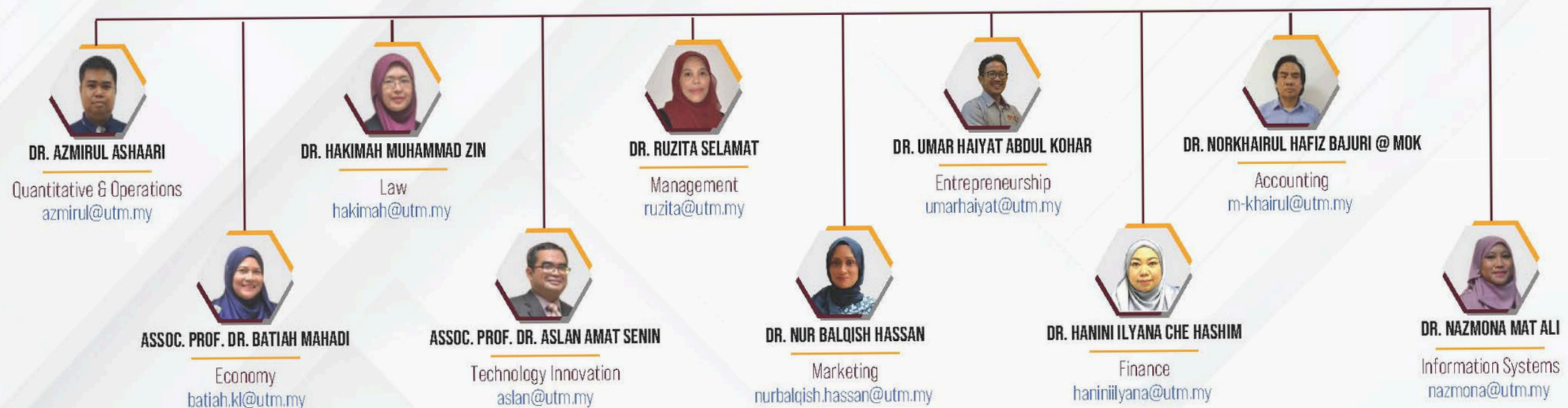
FACULTY OF MANAGEMENT
ORGANIZATIONAL CHART

UTM | Faculty of Management
Universiti Teknologi Malaysia

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FACULTY OF MANAGEMENT
HEAD OF PROGRAMME & HEAD OF PANEL

UTM | Faculty of Management
UNIVERSITI TEKNOLOGI MALAYSIA

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FM Academic Programs

2 DOCTORAL

Doctor of Philosophy,
Field of Research : Management

Doctor of Philosophy, Field of Research: Information Systems

4 MASTERS

Master of Management
(Specialization: Technology Management)

Master of Philosophy
Field of Research: Management

Master of Information Technology
(Specialization: Information Technology Management)

Master of Science (Information Technology Entrepreneurship)

3 UNDERGRADUATE

Bachelor of Management (Technology)
with Honours

Bachelor of Management (Marketing)
with Honours

Bachelor of Accounting
with Honours

6 POSTGRADUATE PROGRAMS
(2 PhD, 4 Master)

3 UNDERGRADUATE PROGRAMS

GET THE REGISTRATION KIT : https://management.utm.my/rk-ug/

FAKULTI PENGURUSAN
Faculty of Management
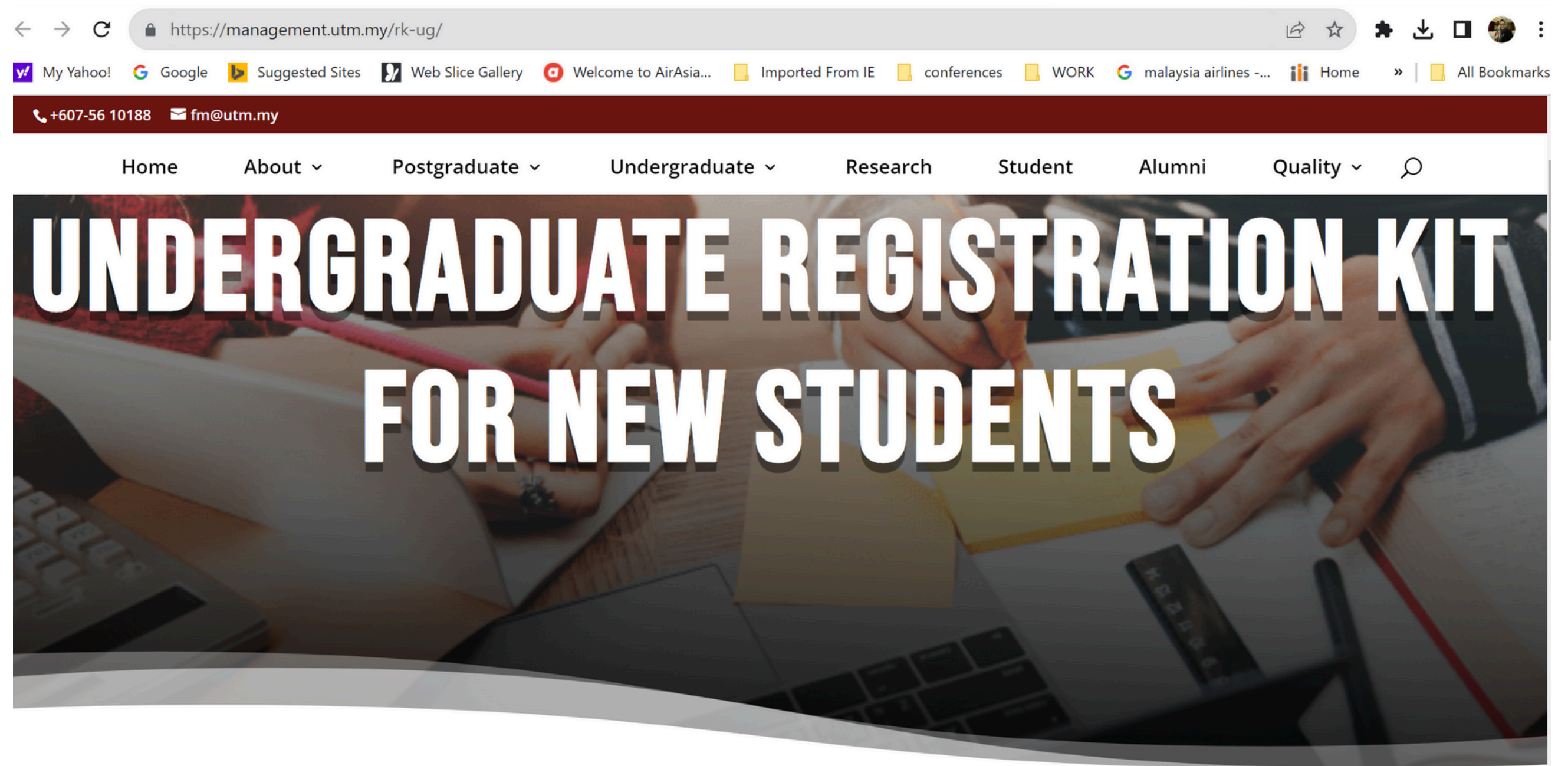
name2short Dekan sem 1-2, then mohon biasiswa, sem 3 gi ikut exchange program, balik dri program belajar baik2 till last sem. Enjoy your study, kejap ja, tak terasa pun. Good luck ✨

1w   44 likes   Reply   See translation

— View replies (8)

qilarashidd clearkan storage phone before masuk

1w   26 likes   Reply

— View replies (3)

aimyisa Beranikan diri Cuba bnda ii baru,, biasiswa jngn lupa apply,, nnt nyesai,,member p healing guna det biasiswa,,kita kna kerija bru leh healing,,pdhal sama ja 😂

ACADEMIC CALENDAR

Click Here

ACADEMIC HANDBOOK

Click Here

ACADEMIC RULES

Click Here

IMPORTANT DATES

FM MEET UP BRIEFING
(DDA SLIDES)

FM MEET UP
TENTATIVE PROGRAM

UTM | Faculty of Management
UNIVERSITI TEKNOLOGI MALAYSIA

ACADEMIC HANDBOOK

PROGRAM SPECIFICATION

STUDY PLAN

PROGRAMME SPECIFICATIONS

1.	Programme Name	Bachelor of Accounting with Honours
2.	Final Award	Bachelor of Accounting with Honours
3.	Awarding Institution	Universiti Teknologi Malaysia (UTM)
4.	Teaching Institution	Universiti Teknologi Malaysia (UTM)
5.	Programme Code	UT6344001 (SBSCH)
6.	Professional or Statutory Body of Accreditation	ACCA, ICAEW and MICPA
7.	Language(s) of Instruction	English
8.	Mode of operation (Franchise, self-govern)	Self-govern
9.	Study Scheme (Full Time / Part Time)	Full Time (FT) and Part Time (PT)
10.	Study Duration	Minimum : 4 years (FT) / 6 years (PT) Maximum : 6 years (FT) / 10 years (PT)

Code	Course		Code	Course	
ULRS 1182	Penghayatan Etika dan Peradaban *Appreciation of Ethics and Civilisations*	2	ULRS 1012	Nilai dan Jati Diri *Value and Identity*	2
UHLM 1012	Bahasa Melayu Komunikasi 2 *Malay Language for Communication 2* (FOR INTERNATIONAL STUDENTS)	2	*UHLB 1112	English Communication Skills	*2
SBSC 1033	Pengenalan kepada Perakaunan Kewangan *Introduction to Financial Accounting*	3	SBSC 1103	Perakaunan Kewangan dan Pelaporan 1 *Financial Accounting and Reporting 1*	3
SBSC 1063	Pengantar Mikroekonomi *Principles of Microeconomics*	3	SBSC 1123	Tabiat Organisasi *Organisational Behaviour*	3
SBSC 1073	Matematik Perniagaan *Business Mathematics*	3	SBSC 1133	Pengantar Makroekonomi *Principles of Macroeconomics*	3
SBSC 1083	Prinsip Pengurusan *Principles of Management*	3	SBSC 1143	Undang-undang Perdagangan *Commercial Law*	3

UNDERGRADUATE ACADEMIC HANDBOOK
Faculty of Management
2024/2025

WORK SCHEDULE

Click Here
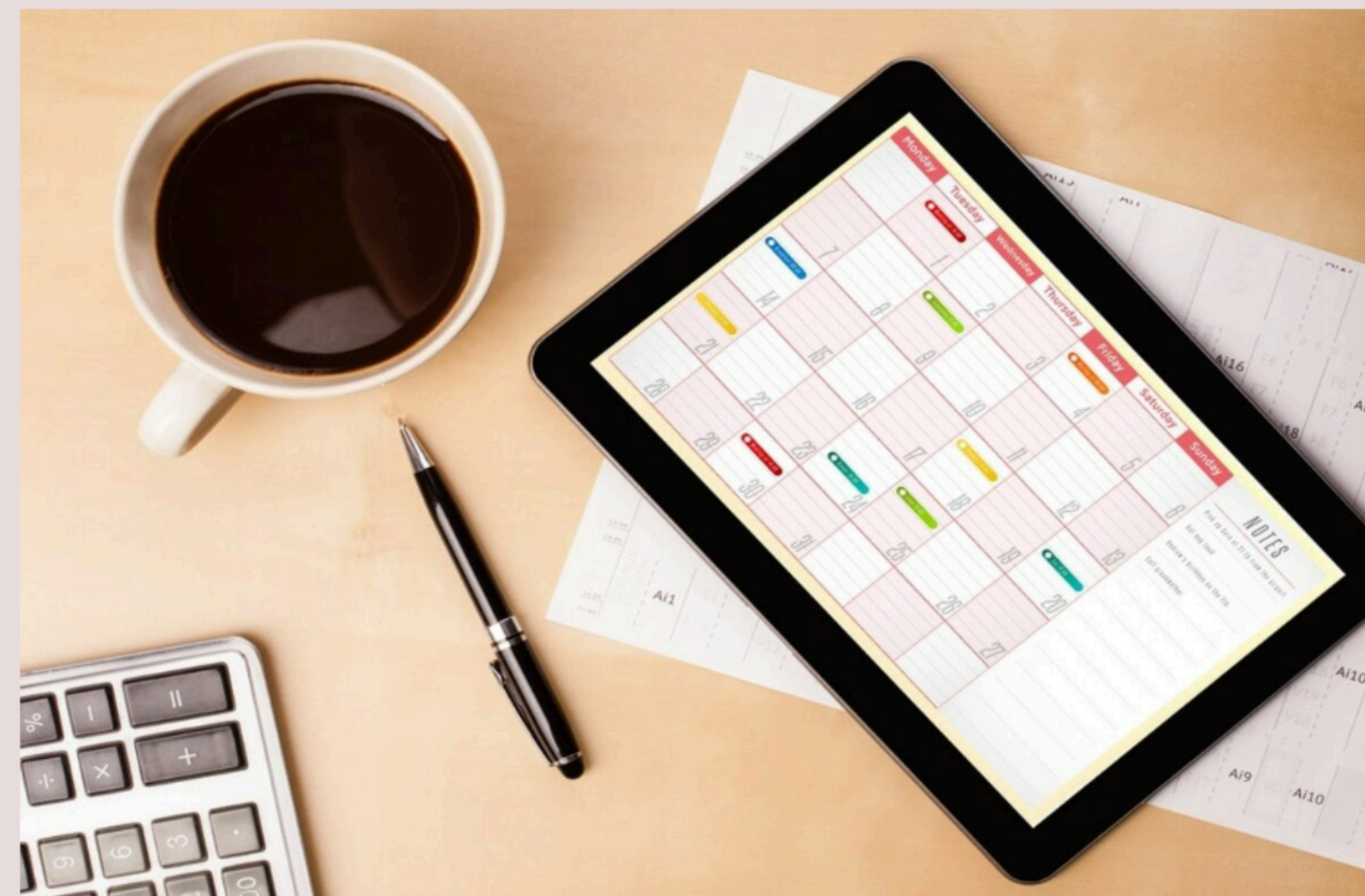
CLASS SCHEDULE

Click Here

GET THE REGISTRATION KIT   https://management.utm.my/rk-ug/

UTM
UNIVERSITI TEKNOLOGI MALAYSIA

TIME	1	2	3	4	5		6	7	8	9	10
DAY	8.00 - 8.50	9.00 - 9.50	10.00 - 10.50	11.00 - 11.50	12.00 -12.50		14.00 - 14.50	15.00 - 15.50	16.00 -16.50	17.00 - 17.50	18.00 - 18.50
SUNDAY	SBSC113 SEC01 F3-06			SBSC1103 SEC01 BILIK SEMINAR 1		B	SBSC1083 SEC01 F3-06				
MONDAY				SBSC1033 SEC01 F2-06		R	SBSC1063 SEC01 F2-05				
TUESDAY	SBSC1083 SEC01 F3-04					E	CO-CURRICULAR				
WEDNESDAY		SBSC1113 SEC01 F2-06		SBSC1033 SEC01 F2-06		A	ULRS1182 LOCAL 28-35 INTERNATIONAL 37				
THURSDAY	SBSC1073 SEC01 F3-06			SBSC1063 SEC01 F2-05		K					

SUBJECT CODE

SECTION

CLASS LOCATION

1SBSCH_A

CLASS/SECTION/BATCH

Student's Roles & Responsibilities

UTM UNIVERSITI TEKNOLOGI MALAYSIA — Faculty of Management

DO's

01 **Check** and **follow Academic Calendar** for important dates such as course registration date, drop, withdrawal etc.

02 **Discuss** with academic advisor (AA) the study plan especially **courses to take for each semester**

03 **Register** for all relevant courses (core and elective) with the **right code**

04 Ensure that the **total number of credits** taken are correct

05 Attend the **First Year Experience (FYE)** program and UTM Professional Courses

06 Attend all registered classes, must attend more than 80% from overall hours for each courses

07 Create and develop **e-Portfolio, for visibility.**

ACADEMIC PROGRAM BASED ON STUDENTS' ACHIEVEMENTS AND ABILITIES

Our academic program consists of flexible modules which consider student ability:-

01
No. of semester:
7/8 Semesters (Normal)

12 Semesters (*Maximum*)

02 Credit Transfer

03
Redeem Subject
(*Ulang Kursus – UK*)

04 Grade Improvement
(Ulang Gred – UG)

ASSESSMENT SYSTEM

Continuous Assessment

Class Attendance

Course work

Special Examination

Final examination
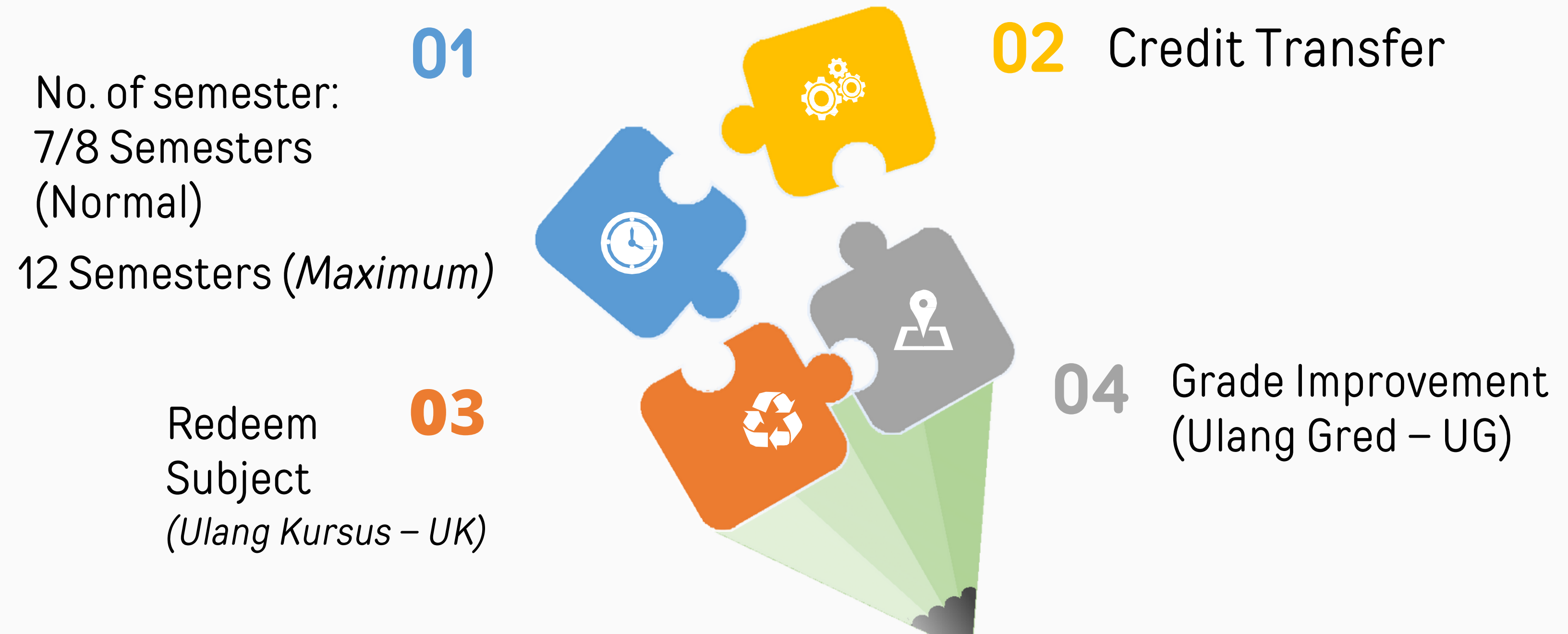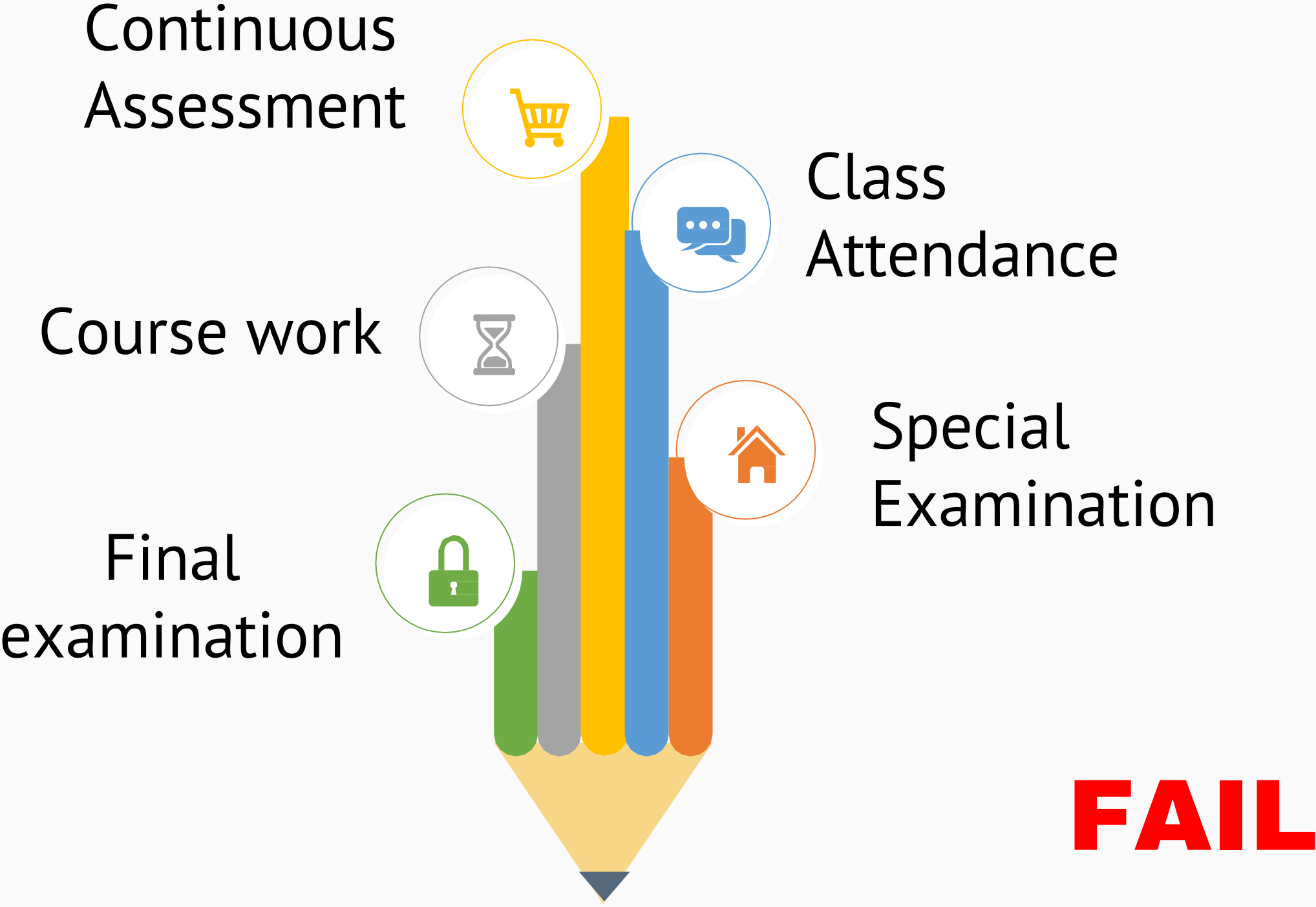
FAIL

MARKS	GRADE	POINT VALUE
90 - 100	A+	4.00
80 - 89	A	4.00
75 - 79	A-	3.67
70 - 74	B+	3.33
65 - 69	B	3.00
60 - 64	B-	2.67
55 - 59	C+	2.33
50 - 54	C	2.00
45 - 49	C-	1.67
40 - 44	D+	1.33
35 - 39	D	1.00
30 - 34	D-	0.67
00 - 29	E	0.00

FAIL OR PASS?
Subject: Principles of Management

FARIZ

MARKS: 35

MAYA

MARKS: 45

ALVINA

MARKS: 70

ACADEMIC STANDING

The student's academic standing is based on **GPA (Grade Point Average)** and **CGPA (Cumulative Grade Point Average)** calculated based on his achievement in all registered courses in any particular semester. Each grade is changed to point based on the formulation below:

Point	= Course credit x Point value
GPA (Grade Point Average)	= $\dfrac{\text{Total Points}}{\text{Total credits for the particular semester}}$
CGPA (Cumulative Grade Point Average)	= $\dfrac{\text{Total points as a whole}}{\text{Total credits as a whole}}$

ACADEMIC STANDING	CGPA
Good Standing (Kedudukan Baik – KB)	**CGPA > 2.00**
Probationary Standing (Kedudukan Bersyarat – KS)	**1.70 < CGPA < 2.00**
Failure Standing (Kedudukan Gagal – KG)	**CGPA < 1.70**

KEDUDUKAN GAGAL (KG)

Students who obtained **Failure Standing (KG)** OR **Probationary Standing (KS) 3 times** in a row will be terminated.

Student who obtained **GPA <1.00** even with **CGPA 1.70**, with Senate approval may:

     a. Continue their studies OR
     b. Be asked to defer their studies to the following semester OR
     c. Be terminated from their studies.

WITHDRAWAL (TARIK DIRI -TD)

- Students with the approval of the lecturer and as agreed by Academic Advisor may request for a withdrawal from any of the courses registered

- Application for courses withdrawal may be done not later than the last day of working in **Week 8** of the respective semester

CLASS ATTENDANCE

- A student's class attendance for a particular course must be more than **80%** from the overall hours

- If a student is absent more than 20% from the overall hours without a valid reason, the faculty can take action according to the University's rules; eg: he/she may be **barred from final examination***

Not applicable for Online Final Examination

ACADEMIC ADVISORY SYSTEM

Each UG student is put under the supervision of an **Academic Advisor** who is an **academic staff member** from the student's own faculty.

To **assist students in understanding** institutional policies, procedures and regulations

To **provide information** on academic program, institutional support services and resources

To assist students in **planning, monitoring and evaluating** their educational plan towards degree completion and developing decision-making skills

To assist students in determining their **career goals**

To assist students in developing their **intellectual, personal and social development**

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ACADEMIC ADVISORY SYSTEM

Academic matters

Stress / Emotional challenges

Financial challenges

Personal / Social challenges

"Academic advising also assists students to realise the maximum educational benefits available to them by helping them to better understand themselves and to learn to use resources of the institutions to meet their educational needs"

* Crockett, David S. (1984) "ACT as strategic resource in enhancing the advising process', NACADA Journal 4(2):1–11.

23

A

TATACARA BERPAKAIAN PELAJAR UTM
STUDENT DRESS CODE

PAKAIAN MENGHADIRI KULIAH / TUTORIAL / MAKMAL (TERMASUK URUSAN RASMI DI FAKULTI / PERPUSTAKAAN / PEJABAT PENTADBIRAN DI DALAM KAWASAN KAMPUS)
DRESS CODE FOR ATTENDING LECTURES / TUTORIALS / LABORATORIES (INCLUDING OFFICIAL VISIT TO FACULTY / LIBRARY / ADMINISTRATION OFFICE IN THE CAMPUS)

MAKLUMAT LENGKAP BOLEH DIRUJUK DALAM BUKU PERATURAN MAHASISWA UTM
MORE INFORMATION CAN BE FOUND IN THE STUDENT REGULATIONS BOOK

Kad Prihatin Siswa WAJIB DIPAKAI semasa berada di kawasan kampus dan dipamerkan di bahagian hadapan paras dada.
All students MUST DISPLAY their MATRIC CARD to access any service in the campus. Prihatin Siswa Card must be WORN and DISPLAYED at the chest level.

❌ LARANGAN
PROHIBITIONS

- **Rambut berwarna** *Coloured hair*
- **Rambut panjang / Berekor** *Long / Rat tail hairstyle*
- **Bertatu** *Tattoo*
- **Berselipar / Bercapal** *Slippers*
- **Baju tanpa lengan** *Sleeveless shirt*
- **Berpurdah** *Purdah*
- **Berskirt / berseluar pendek atas paras lutut** *Skirt / Shorts above knee level*
- **Bertindik hidung / Bersubang**

⚠️ PERINGATAN *WARNING*

Pelajar yang didapati ingkar, boleh dikenakan AMARAN atau DENDA TIDAK MELEBIHI RM50.00 (Kesalahan Pertama) atau dihadapkan kepada Jawatankuasa Tatatertib Pelajar bagi kesalahan berulang

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B

TATACARA BERPAKAIAN PELAJAR UTM
STUDENT DRESS CODE

PAKAIAN KE TEMPAT UMUM
DRESS CODE FOR PUBLIC PLACES

MAKLUMAT LENGKAP BOLEH DIRUJUK DALAM BUKU PERATURAN MAHASISWA UTM
MORE INFORMATION CAN BE FOUND IN THE STUDENT REGULATIONS BOOK

❌ LARANGAN
PROHIBITIONS

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- **Bertatu** *Tattoo*
- **Berskirt / berseluar pendek atas paras lutut** *Skirt / Shorts above knee level*
- **Bertindik hidung / Bersubang di telinga lebih daripada satu** *Nose piercing / Multiple earings in one ear*

⚠️ PERINGATAN *WARNING*

Pelajar yang didapati ingkar, boleh dikenakan AMARAN atau DENDA TIDAK MELEBIHI RM50.00 (Kesalahan Pertama) atau dihadapkan kepada Jawatankuasa Tatatertib Pelajar bagi kesalahan berulang

Academic Awards

DEAN'S LIST
CGPA 3.67 or above
At least 12 credit hours
Excluding courses with status Hadir Sahaja (HS), Hadir Wajib (HW), Ulang Gred (UG), dan Ulang Kursus (UK)
By semester

ACADEMIC EXCELLENCE AWARD
CGPA 4.00
Final semester/ graduate

TUN FATIMAH HJ HASHIM GOLD EXCELLENCE AWARD*
Female graduate only

ROYAL EDUCATION AWARD*
Final semester / graduate

VICE-CHANCELLOR AWARD*
Final semester / graduate

ACCA ACADEMIC EXCELLENCE AWARD*
Bach. of Accounting graduate only

ALUMNI AWARD*
Final semester / graduate

NO disciplinary misconduct *(apply to all)*

*CGPA **3.5** or **3.67** and above
(different for each Awards)

*50% Academic achievement

*25% Academic activities

*25% Co-curricular activities

JOIN OUR GROUPS/ CHANNELS TO GET LATEST UPDATES:

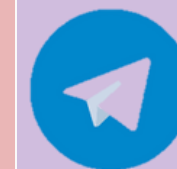| **SBSCH** Bachelor of Accounting with Honours	**SFMDH** Bachelor of Management with Honours	**SBSFH** Bachelor of Management (Marketing) with Honours
	Kindly please join us through this link:	
https://t.me/fmutmaccounting	https://t.me/fmutmtechnology	https://t.me/fmutmmarketing
https://chat.whatsapp.com/KuEzkA15lu1CX8y4H1MrOd	https://chat.whatsapp.com/DTXn7bjIfyO2V5eh0yMC4T	https://chat.whatsapp.com/EyS2ywGO3CyDDI9rtvv01B

Kindly contact us (*msyazli@utm.my*) to add you to this Google Mail Groups:

fm-accountingstudent-group@utm.my	fm-technologystudent-group@utm.my	fm-marketingstudent-group@utm.my
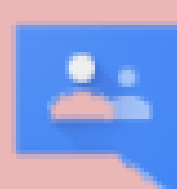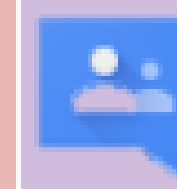
Join your program's Telegram Channel now

To all current and new students of Faculty of Management UTM, let's get connected.

Don't miss all the important news and updates!

MARKETING   : https://t.me/fmutmarketing

ACCOUNTING: https://t.me/fmutmaccounting

TECHNOLOGY/MANAGEMENT:https://t.me/fmutmtechnology

Global Mobility Programs

Short Term (GOP, IIP & Summer School Abroad)

Study Abroad/ Student Exchange

THANK YOU

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INNOVATING SOLUTIONS