UNIVERSITI TEKNOLOGI MALAYSIA

FACULTY OF MANAGEMENT

**BRIEFING FOR
NEW POSTGRADUATE STUDENTS**

innovative ● entrepreneurial ● global

UTM JOHOR BAHRU

FACULTY OF MANAGEMENT
ORGANIZATIONAL CHART

UTM | Faculty of Management
UNIVERSITI TEKNOLOGI MALAYSIA

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update : 1 Feb 2025

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PG HEAD OF PROGRAMME

Dr. Halina Mohamed Dahlan
Postgraduate Academic Manager

Dr. Norzaidahwati Zaidin
Head of Programme,
Doctor of Philosophy
Field of Research: Management
(PFMM3/PHAM3)

Assoc. Prof. Dr. Ab Razak Che Hussin
Head of Programme,
Doctor of Philosophy
Field of Research: Information System
(PFMS3/PBSM1)

Dr. Mohamad Shah Kassim
Head of Programme,
Master of Philosophy
Field of Research: Management
(MFMM3/MHAM3)

Assoc. Prof. Dr. Othman Ibrahim
Head of Programme,
Master in Information Technology Entrepreneurship
(MFMS1)

Assoc. Prof. Dr. Aslan Senin
Head of Programme,
Master of Management Specialization: Technology Management
(MHAM2)

Assoc. Prof. Dr. Syed Norris Hikmi Syed Abdullah
Head of Programme,
Master of Information Technology Specialization: Information Technology Management
(MBSC2)

PG ADMINISTRATIVE STAFF

Mr. Mohd Syazli Md. Tahir
Deputy Registrar

Mdm. Fadillah Abdul Hamid
Senior Assistant Administrative Officer (PG Management & Viva Plagiarism Checking)

Mdm. Azlina Gombak @Atan
Senior Assistant Administrative (General Academic Matters, Mixed-Mode & Taught Course)

Mdm. Susilawati Md Sukor
Senior Assistant Administrative (PD Management & Plagiarism Checking)

Ms. Arinah Ahmad
Senior Assistant Administrative (Viva Management)

PG ACADEMIC PROGRAMME

Research Programme

PhD.

Doctor of Philosophy Field of Research: Management (PFMM3)

Doctor of Philosophy Field of Research: Information System (PFMS3)

MPhil.

Master of Philosophy Field of Research: Management (MFMM3)

Mixed-Mode Programme

Master

Master of Management Specialization: Technology Management (MHAM2)

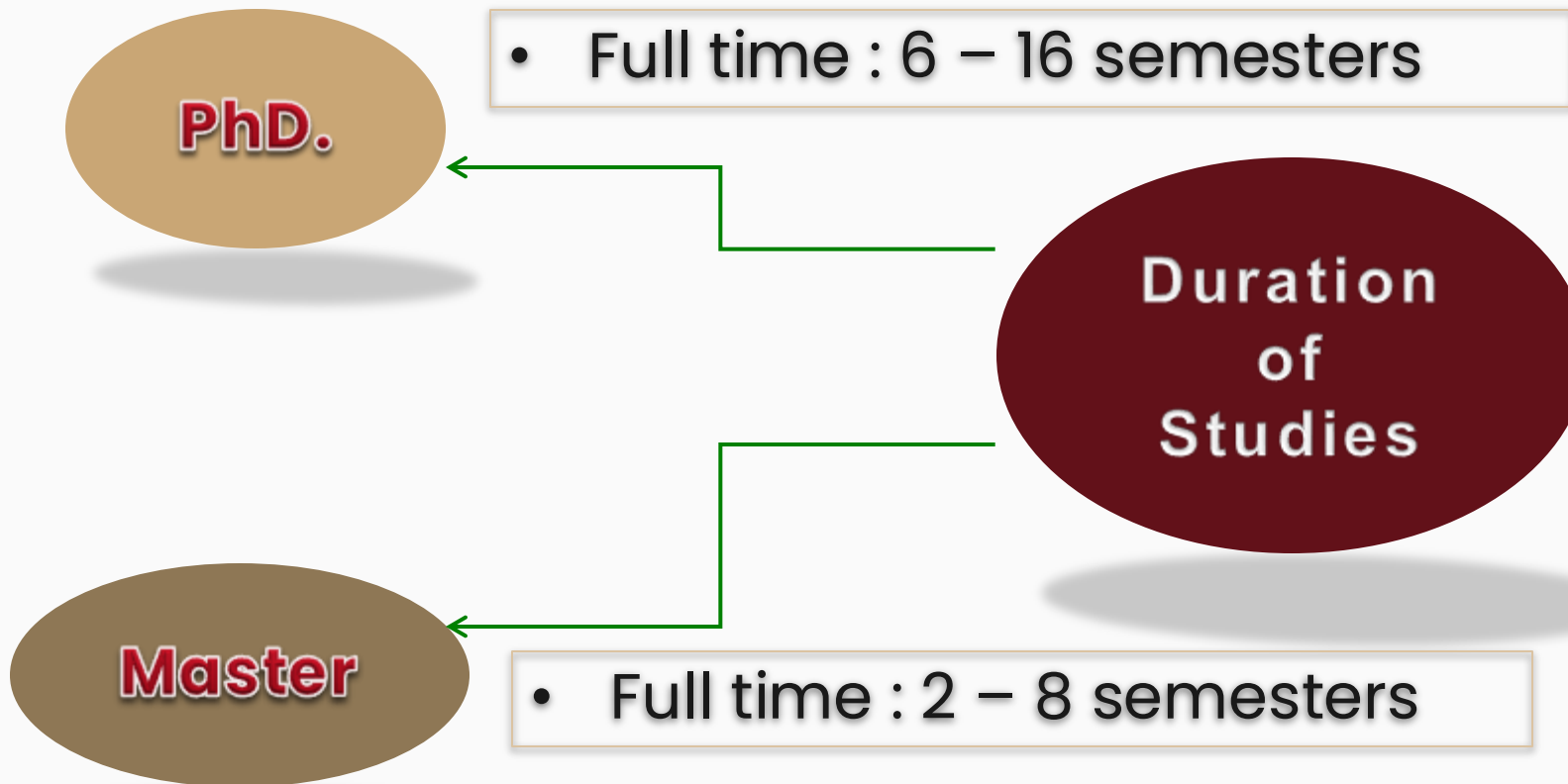**Master of Information Technology Specialization: Information Technology Management (MBSC2)**
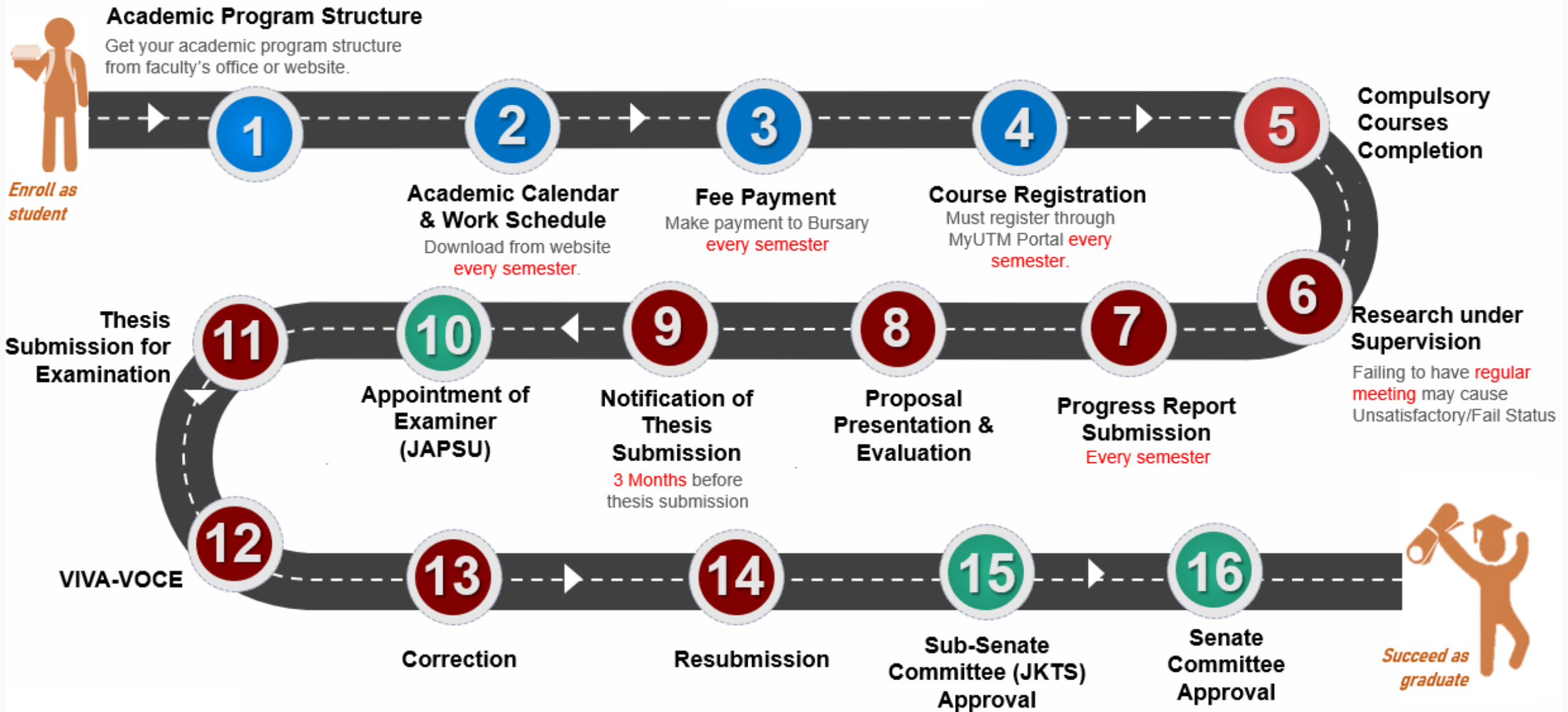
Taught Course Programme

Master

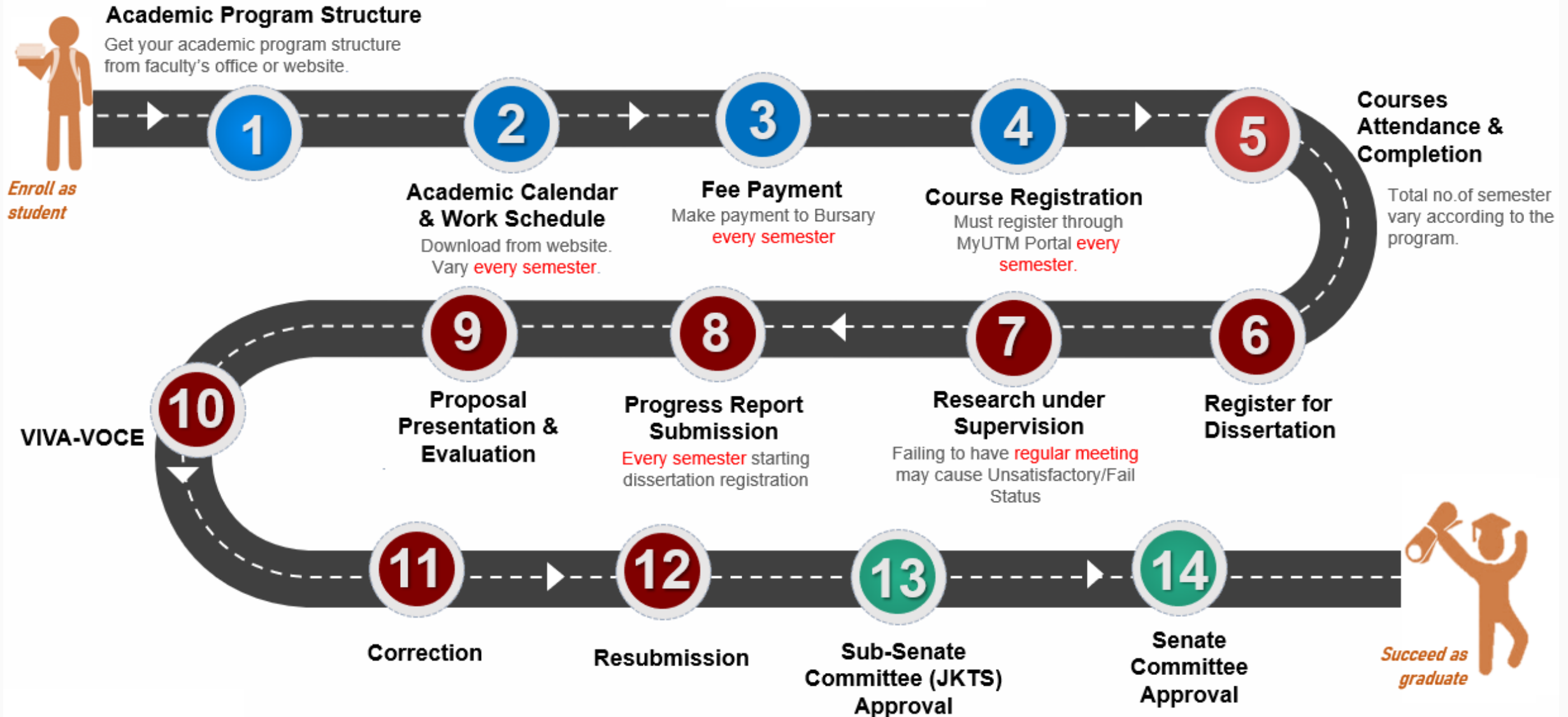**Master in Information Technology Entrepreneurship (MFMS1)**

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DURATION OF STUDIES

PhD.

- Full time : 6 – 16 semesters

Duration of Studies

Master

- Full time : 2 – 8 semesters

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RESEARCH STUDENT PATHWAY

Academic Program Structure
Get your academic program structure from faculty's office or website.

Enroll as student

1

2 Academic Calendar & Work Schedule
Download from website every semester.

3 Fee Payment
Make payment to Bursary every semester

4 Course Registration
Must register through MyUTM Portal every semester.

5 Compulsory Courses Completion

6 Research under Supervision
Failing to have regular meeting may cause Unsatisfactory/Fail Status

7 Progress Report Submission
Every semester

8 Proposal Presentation & Evaluation

9 Notification of Thesis Submission
3 Months before thesis submission

10 Appointment of Examiner (JAPSU)

11 Thesis Submission for Examination

12 VIVA-VOCE

13 Correction

14 Resubmission

15 Sub-Senate Committee (JKTS) Approval

16 Senate Committee Approval

Succeed as graduate
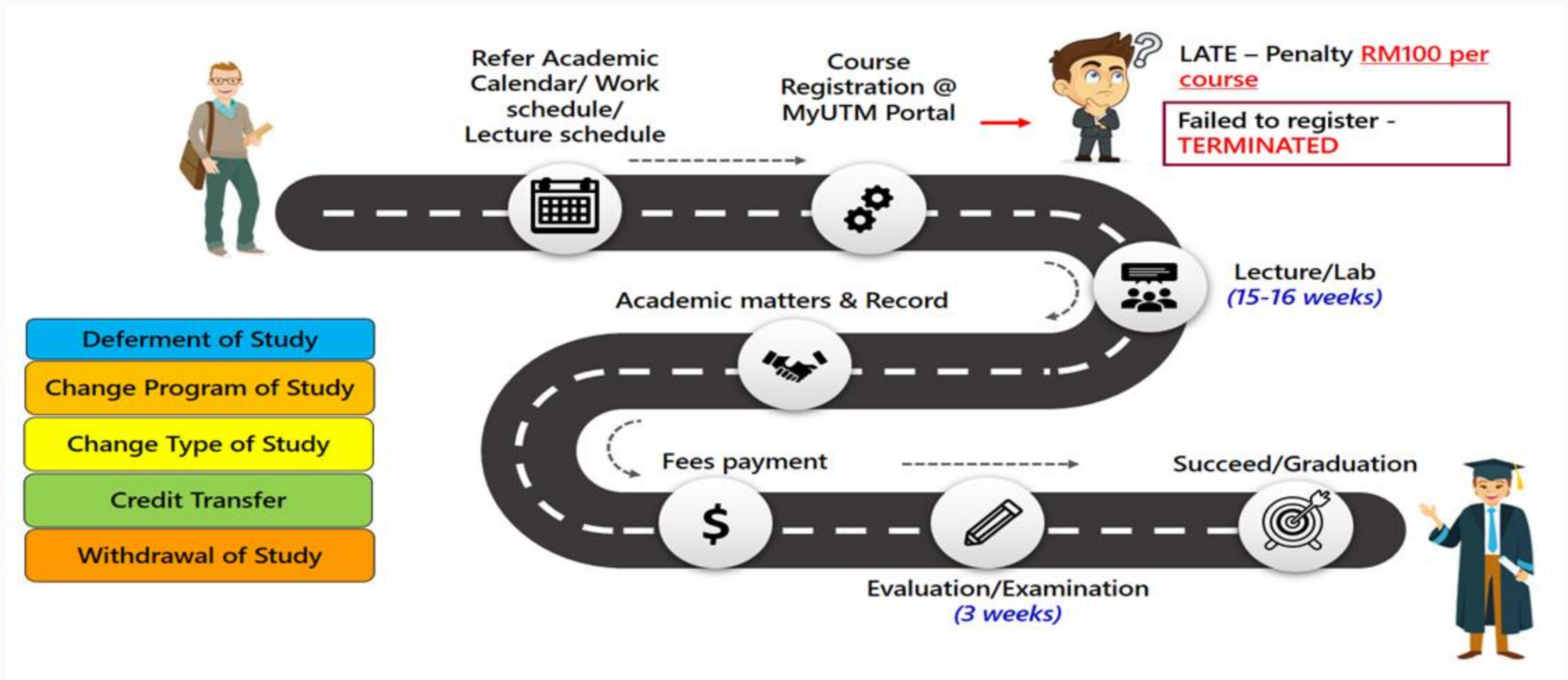
TAUGHT COURSE STUDENT PATHWAY
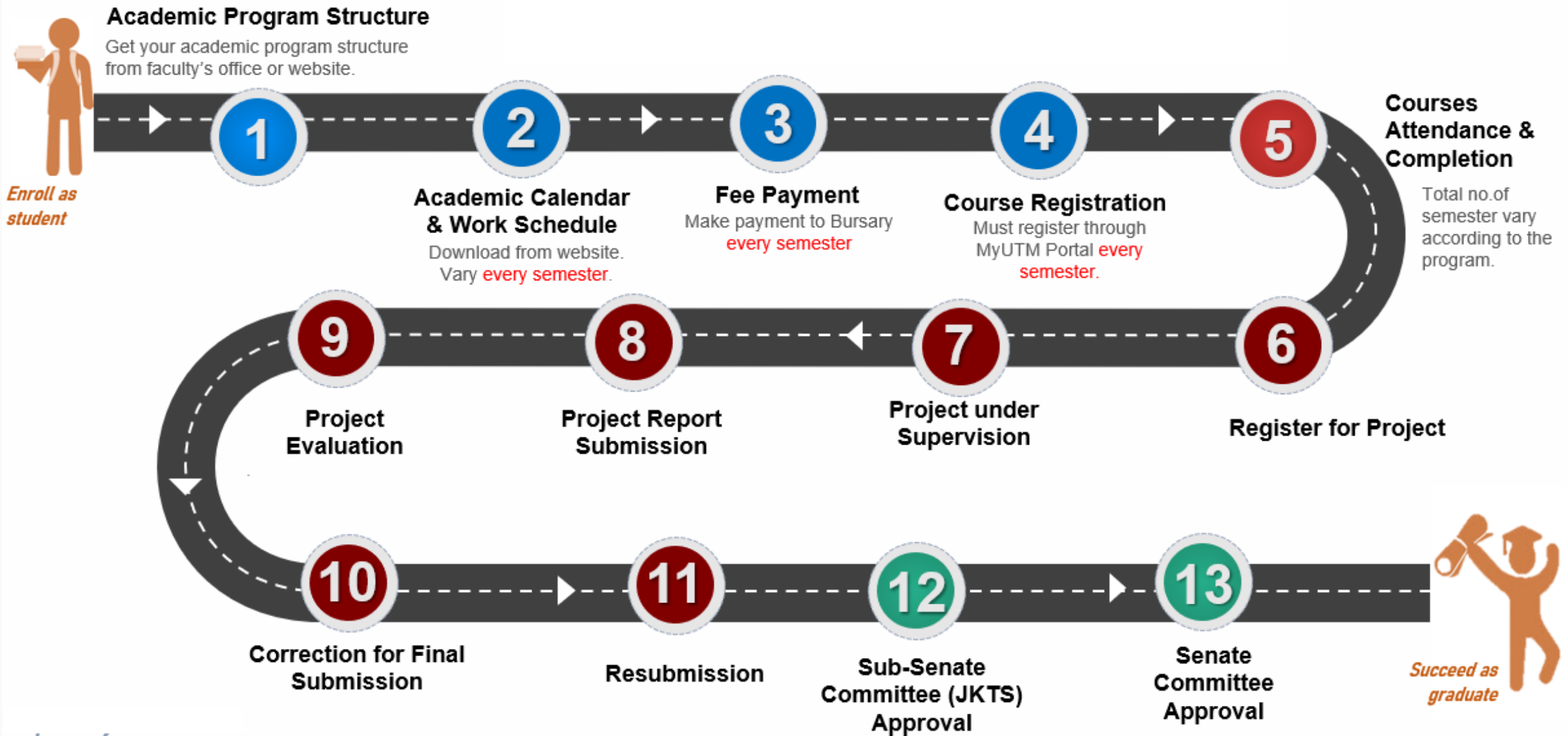
UTM STUDENT'S TIMELINE (Every Semester)

WHERE TO FIND...

ACADEMIC CALENDAR:
https://amd.utm.my/academic-calendar/

WORK SCHEDULE:
https://amd.utm.my/work-schedule/

COURSE REGISTRATION GUIDELINES:
https://amd.utm.my/course-registration-guidelines-3/

INFORMATION ABOUT COURSE REGISTRATION:
https://management.utm.my/rk-pg/

INFORMATION ABOUT THE PROGRAMME:
https://management.utm.my/postgraduate/

UNIVERSITY GENERAL COURSE CLASS SCHEDULE:
https://sps.utm.my/academic-related-resources/

PG FORMS:
https://management.utm.my/download-postgraduate-studies/

ACADEMIC RULES AND REGULATIONS

Downloadable at:
https://sps.utm.my/policy-guidelines-v2/

PERATURAN AKADEMIK PENGAJIAN SISWAZAH 2020

SEKOLAH PENGAJIAN SISWAZAH
UNIVERSITI TEKNOLOGI MALAYSIA

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THE SRAD, AMD & SPS

LOCATIONS for UTMJB

SRAD
(Student Recruitment & Admission Division)
Block F54, 2nd Floor, UTM JB
https://admission.utm.my/

AMD
(Academic Management Division)
Block F54, 2nd Floor, UTM JB
https://amd.utm.my/

SPS
(School of Graduate Studies)
Block F54, 2nd Floor, UTM JB
https://sps.utm.my/

CONTACT US

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Email Enquiries on Academic matters : academic-fm@utm.my

Business hours/ Reply to emails or phone messages are between:
 Sunday – Wednesday   : 9.00 am - 5.00pm
 Thursday   : 9.00am – 3.30pm
 Friday & Saturday   : CLOSED

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MAIL GROUP

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fm-researchstudent-group@utm.my

FM MIXED MODE STUDENT

fm-mixedmodestudent-group@utm.my

FM TAUGHT COURSE STUDENT

fm-tcstudent-group@utm.my

TELEGRAM CHANNEL

Post Graduate Research Student Faculty of Management:
https://t.me/fmutmresearch

Master Mixed-Mode Faculty of Management:
https://t.me/fmutmmixedmode

Master Taught Course Faculty of Management:
https://t.me/fmutmtaughtcourse

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#StrongerTogether
#faculty
#fmutm #facultyofmanagement
#socialmedia #digitalpresence
#facebook #instagram #linkedin #Tiktok

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THANK YOU

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Kerana Tuhan untuk Manusia